

Language Institute Chiang Mai University

Communicative English for A1+ | 20-hour | 10-day



Course Description

This virtual training course is designed to help students improve their communicative language in English (speaking and listening). Through the course, students will improve their understanding on general English conversation and be able to engage others with short dialogues.

By the end of this course, students will be able to:

- Use familiar everyday expressions and basic phrases
- Introduce him/herself and others and ask and answer questions about personal details
- Interact with others in a simple way
- Answer commonly used questions in a correct and polite manner using ‘what’, ‘why’, ‘where’, ‘who’ and ‘when’ question format.

Course Content

Lesson	Duration	Content
1	2-hour	Introductions <ul style="list-style-type: none"> • Greetings (Formal & Informal) • Introducing yourself and others • Countries and nationalities
2	2-hour	Free time, hobbies and interest <ul style="list-style-type: none"> • Describing the weather • Daily routines • Free time activities and interests
3	2-hour	Shopping <ul style="list-style-type: none"> • Describing things – clothes (colours, shape, sizes and style) • Bargaining, negotiating, prices and money
4	2-hour	Food and Drink <ul style="list-style-type: none"> • Different types of food and drinks • Describing tastes and giving an opinion • Ordering food and drink in a restaurant or cafe
5	2-hour	Hometown and places <ul style="list-style-type: none"> • Describing places in a town or city • Asking for and giving directions
6	2-hour	Holiday Plan <ul style="list-style-type: none"> • Talking about a trip • Buying a ticket (airport, over the phone, train station) • Booking hotels • How to make a complaint and responding to complaints
7	2-hour	Movies and Films <ul style="list-style-type: none"> • Talking about favourite movies • Describing actors and actresses • Buying tickets at the cinema

8	2-hour	Health <ul style="list-style-type: none"> • Parts of the body • Health problems • Talking to a doctor or nurse
9	2-hour	Past Events <ul style="list-style-type: none"> • Talking about the weekend • Life events • Life experiences
10	2-hour	Quiz and wrap up

Student evaluation

Weighting	Assessment
10%	Attendance
30%	In-class Participation
60%	End of Course Quiz/Presentation

Language Institute Chiang Mai University

Business English for A1+ | 20-hour | 10-day



※実際の授業時間は10時間、5日となります。

Course Description

This course has been designed to improve proficiency in all four language skills (speaking, listening, reading and writing) with a focus on business themes and vocabulary. The courses are effective at improving communication accuracy in the context of the workplace.

By the end of this course, students will be able to:

- Understand the vocabulary and expression in business English
- Develop ability to communicate effectively in English, both orally and in writing, on business related topics.

Course Content

Lesson	Duration	Content
1	2-hour	Cultural Diversity and Socializing <ul style="list-style-type: none"> • Cross Cultural Understanding • Welcoming visitors • Small talk in the office • Accepting or declining invitations
2	2-hour	On the telephone <ul style="list-style-type: none"> • Taking a call – taking notes • Making a call • Asking for and giving repetition • Ending a call
3	6-hour	Presentations <ul style="list-style-type: none"> • Planning and getting started – presentation techniques and preparation The Introduction <ul style="list-style-type: none"> • Using visual aids – describing charts, graphs and figures • Holding the audience attention The Body <ul style="list-style-type: none"> • Listing information, linking ideas and sequencing The Conclusion <ul style="list-style-type: none"> • Summarizing and concluding, taking questions from the audience and discussion
4		
5		
6	4-hour	Meetings <ul style="list-style-type: none"> • Introduction and meeting agendas • Establishing the purpose of the meeting • Interrupting or handling interruptions • Asking for and giving clarification • Ending a meeting
7		
8	2-hour	Email and Memos <ul style="list-style-type: none"> • How to draft a simple email -elements to include • How to respond to email requests • Grammar and language in business writing • Writing a business email • Writing a business memo

9	2-hour	People and Colleagues <ul style="list-style-type: none"> • Small talk • How to solve conflict in the office • How to give an opinion and responding to questions
10	2-hour	Quiz and Wrap Up

Student evaluation

Weighting	Assessment
10%	Attendance
30%	In-class Participation
60%	End of Course Quiz/Presentation